

Portal Registration Procedure

Before beginning the registration Procedure, ensure that

1. *You must have an active email account*
NB. *If you have not registered your email account details, kindly do so with the ICT Directorate or send your admission number and email to portal@machakosuniversty.ac.ke.*
2. *Ensure you follow the steps below in the order in which they are arranged. Only move to the next stage after completing the preceding stage*

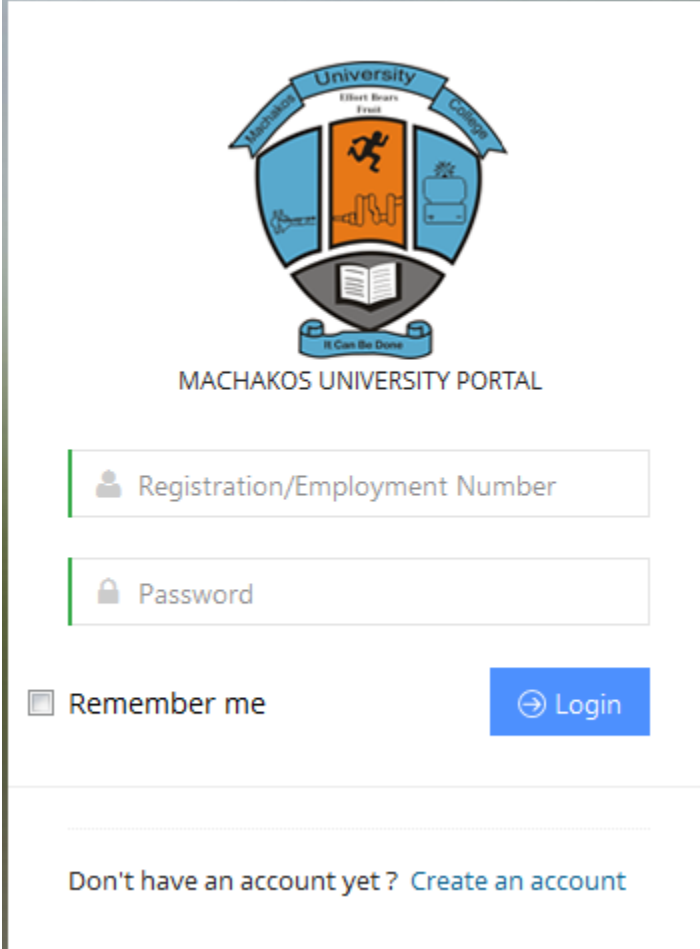
Procedure

1. From the school website machakosuniversity.ac.ke, click on the portal icon.

Or

Type on the address bar [http:// portal.machakosuniversity.ac.ke/](http://portal.machakosuniversity.ac.ke/)

- Fill in your details as shown i.e. your Registration number and set a password.(Use a hyphen instead of backslash e.g. E00-9009-2080)



University
Machakos
College
It Can Be Done
MACHAKOS UNIVERSITY PORTAL

Registration/Employment Number

Password


Remember me

Don't have an account yet? [Create an account](#)

Click on 'create an account' option, below the login dialogue box.

2. Click create account.

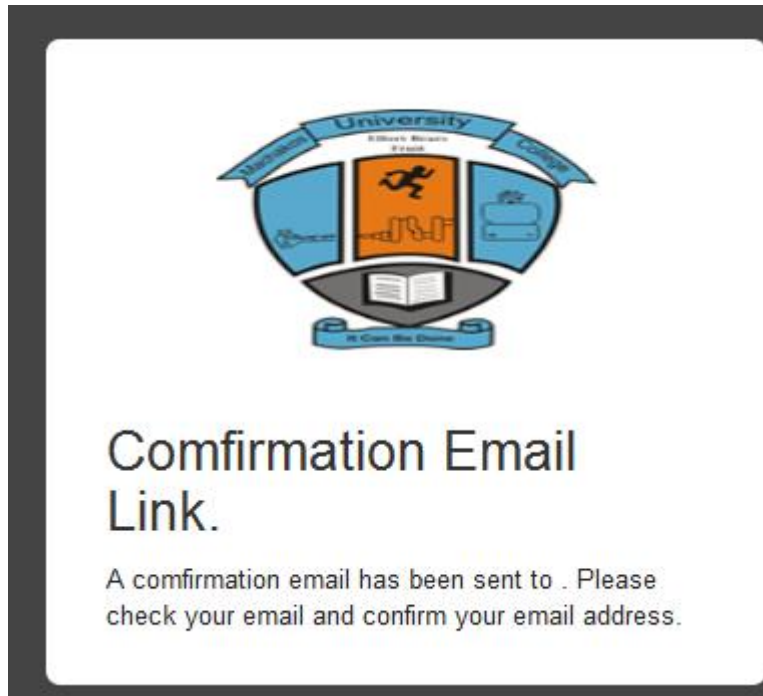
- Fill your account details:
- Registration Number: Enter your admission number.
- Password: Set your own password.
- Confirm Password: Confirm the password you set.



MACHAKOS UNIVERSITY COLLEGE.
Create a new account.

[← Back](#)

3. Submit the details: Click on submit
4. A confirmation link is sent to your email account.



5. Sign in to your email account and click on the link sent.
6. You are redirected to your student portal account and you can now get started.